

GUILFORD SMITH MEMORIAL LIBRARY



Guilford Smith Memorial Library
Since 1931

GUILFORD SMITH MEMORIAL LIBRARY HISTORY COLLECTION

1866-2017

Arranged and Described
By
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South Windham, CT

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BRIEF DESCRIPTION OF THE COLLECTION

Title	Guilford Smith Memorial Library History Collection, 1866-2017
Extent	1 linear foot. 1 box.
Arrangement	Materials were divided into six series and arranged chronologically.
Provenance	These were materials that were collected by library patrons, trustees, staff, and directors throughout the course of the library's operation to preserve its history.
Finding Aid	Printed finding aid available at GSML. Electronic version available https://guilfordsmith.files.wordpress.com/2017/05/gsm-l-history-collection.pdf
Preferred Citation	[Series, Date, Folder description], Guilford Smith Memorial Library History Collection, 1866-2017. Guilford Smith Memorial Library, South Windham, CT 06266.
Restrictions	None.
Related Materials	Library Scrapbook and Photo Album
Document types	Correspondence. Reports. Newspapers. Photographs. Memorabilia. Publications.
Note:	Other items related to this collection are housed in the library but not listed in this finding aid. Items not listed include glass plates in the library safe, as well as assorted photographs in memorabilia in display cases and in the upstairs museum rooms.

SCOPE AND CONTENT NOTE:

This collection documents the history and development of the Guilford Smith Memorial Library and the town of South Windham. This collection includes information about the formation and organization of GSML, and its evolution through the decades. It includes newspapers, photographs, correspondence, reports, town history, and memorabilia.

SERIES DESCRIPTION:

Series I – Administration

This series includes information on the library's establishment, development and evolution of the by-laws, membership history, donations, and staff information.

Series II – Events

This series includes materials documenting events that took place at GSML, including the 50th and 75th Anniversary Celebrations.

Series III – Correspondence

This series documents communications between the library and individuals, businesses, and other organizations. Materials include memos, letters, and postcards.

Series IV – Financial Records

This series contains bills, receipts, bonds, budgets and budget revisions, finance reports, tax forms, and insurance information.

Series V – Newspaper

This series contains both entire newspapers and newspaper clippings that feature GSML.

Series VI – Local History

This series contains information regarding local people and businesses from 1835 to the present day. Items in this collection include ledgers, photographs, post cards, and letters.

Series VII – General Pershing

All of the information on General Pershing was found together in a filing cabinet in the director's office, in an envelope labeled "Death of Pershing." The provenance of this series is unknown.

Series VIII – Bound volumes

This series contains borrowers' registers, accessions, and circulation ledgers.

Series IX – Oversized

This series is a listing of the oversized items not able to be stored together with the materials in their proper series.

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<u>Number</u>	<u>Folder Title</u>	<u>Date</u>
Series I – Administration		
A.0	Bequest and Formation of Library (originals in safe)	1930
A.0-1	Library Incorporation (originals in safe)	1930
A.1	Library Establishment	1930-1931
A.2	Library Statistics	1932-1939
A.3	By-Laws – Multiple Editions	1930-present
A.4	Member Fees and Records	1930s-1940s
A.5	Letters of Resignation	1950-2001
A.5-1	Contents of Save Deposit Box	3 May 1960
A.6	Funding	1 July 1967
A. 6-1	Stock Certificates	March 1976
A.7	Application for State Grant	1980-1982
A.7-1	Stock List	1981
A.8	Job Description	Nov 1994
A.9	Town of Windham Grant	1995-1996
A.10	Scholarship Committee	1995-1998
A.11	Membership List	1995-2000
A.12	New Director – Julie Culp	1996
A. 13	Hamilton Donation (more information on this in Library Records upstairs)	1997-1999
A.14	Survey and Results	c. 2000
A. 15	Sister Library in Kenya	2004
A.16	Plans for Future	n.d.
Series II – Events		
E.1	Windham History	1866-1922
E.2	GSML 50 th Anniversary	1981
E.3	Retirement Party for Jane Card	29 Feb 1996
E.4	Victorian Home Tour Notes	[2000]

<u>Number</u>	<u>Folder Title</u>	<u>Date</u>
E.5	Internet Debate	2001
E.6	GSML 75 th Anniversary	2006
E.7	<i>The Nonprofit Murderers</i>	2016
E.7	Building History	n.d.
Series III – Correspondence		
C. 1	Letter to Mr. Card	March 1931
C.2	Correspondence	1939-1950
C.3	Correspondence	1996
C.4	Correspondence	2000s
C.5	Barbara Perizley, Author	2009
C.	Report on Library	2015
Series IV – Financial Records		
F.1	Bills and Receipts – Book Purchases	1930s-1950s
F.2	Bills and Receipts – Construction	1930s-1950s
F.3	Bills and Receipts – Magazine Subscriptions	1930s-1940s
F.4	Bills and Receipts – Stocks	1930s-1950s
F.5	Bills and Receipts – Utilities	1930s-1950s
F.6	Insurance and Bonds	1937-1952
F.7	Yearly Financial Reports and Tax Forms	1944-1953
F.8	Tax Papers	1963-64
F.9	Receipts	1964
F.10	Budget Revision	2001-2004
Series V – Newspaper		
N.1	Newspaper Clippings	1983
N.2	Newspaper Clippings	1999
N.3	Newspaper Clippings	2000-2001
N.4	Newspaper Clippings	2006

<u>Number</u>	<u>Folder Title</u>	<u>Date</u>
N.5	Newspaper Clippings	2009
N.6	Newspaper Clippings	2010
N.7	Newspaper Clippings	2011
N.8	Newspaper Clippings	2012
	Willimantic Chronicle – Windham 275 th Birthday (in oversize box)	8 Sep. 1967
	Willimantic Chronicle – Treasures (in oversize box)	January 1977

Series VI – Local History

L.1	Local Ledgers (originals in safe)	1835-50
L.2	Photographs (originals in safe)	c. 1910
L.3	Doublemint Valentine (original in safe)	1915
L.4	Photos of South Windham (originals in safe)	1930s
L.5	The Governon Jonathan Trumbull House	1935
L.6	Photos, Newspaper, and Postcards	1942-85
L.7	Charter of the United Nations	1946
L.8	Newspapers clippings, note, and by-laws	1966-93
L.9	Adams Mill and photo	1950s-80s
L.10	South Windham Bicentennial Day	11 Se
L.11	Ruth Ridgeway “Old Houses of South Windham (VHS)	1999
L.12	Map of Windham and Tolland Counties (in oversized) – not in folder. Rolled up.	1869

Series VII – General John J. Pershing

P.1	Scientific America	11 May 1861
P.2	American Architect (in oversize bod)	18 Jun 1898
P.3	Topographical Map of Gettysburg-Antietam (in oversize box)	1913
P.4	Map of New London County	1933
P.5	General Marshall’s Report	1943-1945

<u>Number</u>	<u>Folder Title</u>	<u>Date</u>
	36123137640023	
P.6	The Mightiest Army by Col. Karl Detzer	1945
P.7	Pershing Death, Newspaper	July 1948
Series VII – Bound Volumes		
B.1	Borrowers' Register	1931-1939
B.2	Borrowers' Register	1961-1985
B.3	Accession Record	1962-1982
B.4	Accession Record	1982-2000
B.5	Circulation Record	1983-1996
B.6	Borrowers' Register	1985-1999
B.7	Circulation Record	1996-1999
B.8	Accession Record	2000-
B.9	Expenditure and Income Ledger (in oversized)	1992-1999
Series IX – Oversized		
	Willimantic Chronicle – Windham 275 th Birthday	8 Sep. 1967
	Willimantic Chronicle – Treasures	January 1977
	Smith and Winchester Patents (8)	n.d.
	Photos of GSML (2)	[1990s]